



FINAL INSPECTION AND CERTIFICATE OF OCCUPANCY REQUEST

FRANKLIN COUNTY BUILDING DEPARTMENT

34 Forbes Street, Suite 1, Apalachicola, Florida 32320

Phone: 850-653-9783 Fax: 850-653-9799

<https://www.franklincountyflorida.com/county-government/planning-building/>

**REQUEST FORM MUST BE COMPLETE - INCOMPLETE REQUESTS FORMS
WILL NOT BE ACCEPTED.**

Permit Number: _____

Property Owner: _____

Physical Address New Home: _____

Contractor Business Name: _____

Phone Number: _____

Email: _____

INITIAL EACH ITEM BELOW TO VERIFY THAT THE REQUIREMENT HAS BEEN MET:

_____ ALL APPLICABLE SUPPLEMENTAL PERMITS HAVE BEEN ISSUED

_____ COMPLETE TERMITE TREATMENT DOCUMENTATION SUBMITTED

_____ HVAC COMPLIANCE (BLOWER DOOR TEST) SUBMITTED

_____ FINAL SEPTIC TANK APPROVAL HAS BEEN SUBMITTED (IF APPLICABLE)

_____ BUILDING UNDER CONSTRUCTION ELEVATION CERTIFICATE SUBMITTED (IF APPLICABLE)

_____ FINAL ELEVATION CERTIFICATE (IF APPLICABLE)

I, _____, HAVE VERIFIED FROM THE PERMIT PORTAL THAT ALL APPLICABLE SUPPLEMENTAL PERMITS HAVE BEEN OBTAINED AND ALL FINAL DOCUMENTATION HAS BEEN SUBMITTED. I AM REQUESTING A FINAL INSPECTION AND CERTIFICATE OF OCCUPANCY.

Owner/Contractor Signature Date