New Construction Requirements

**Permit #\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3 Ways To Schedule Inspections:**

1. Via your CitizenServe account

2) Email: permits@franklincountyflorida.com

3) Phone:(850)653-9783 ext. 3 - DO NOT LEAVE INSPECTION REQUESTS ON VOICE MAIL.

**Inspection status can be checked via your CitizenServe Account**

**Building Inspection Schedule**

\_\_\_Temporary Power Pole

\_\_\_Footer

\_\_\_Slab

\_\_\_Sheathing

\_\_\_Framing

\_\_\_Electrical, Mechanical, Plumbing – Rough

(gas- if applicable)

\_\_\_Roofing

\_\_\_Insulation

\_\_\_Drywall

\_\_\_Temporary Permanent Power

\_\_\_Electrical, Mechanical, Plumbing—Final

 (gas – if applicable)

\_\_\_Final Inspection

**Please Note:**

**Key Codes and/or Gate Codes are required, if applicable.**

**Supplemental Permits**

\_\_\_Electrical

\_\_\_Plumbing

\_\_\_Roof

\_\_\_HVAC

\_\_\_Gas – If Applicable

\_\_\_Elevator – If Applicable

**To get a Certificate of Occupancy**

\_\_\_Building Under Construction Elevation Certificate – **Due Before Framing Begins**

(Special Flood Hazard Areas Only)

\_\_\_**All Supplemental Permits**

\_\_\_Pre and Post Termite Treatment

\_\_\_Blower Door Test

\_\_\_Final Septic Approval

\_\_\_Final Elevation Certificate

(Special Flood Hazard Areas Only)

**Notes for NEW CONSTRUCTION PERMITS:**

* **Power Pole Inspections are typically the first inspection scheduled.**
* **The inspection list is roughly in the order that inspections are typically scheduled. However, there may be some slight differences in the order.**
* **Houses built on pilings will not have a footer inspections – the building under construction elevation certificate will serve as the foundation inspection.**
* **Verify that the NOC is on file prior to scheduling the first inspection**
* **Verify that the Temporary Permanent Power Affidavit is on file prior to scheduling the Permanent Power Inspection**
* **When the temporary permanent power inspection is scheduled the house is almost ready to be get the CO. This is a great time to discuss the final documents with the contractor to ensure that they know what is needed. This gives them time to get everything in order prior to their final inspection request and saves them (and us) frustration later.**
* **Verify that all required documents are submitted and correct, all subs are listed, and all reviews are completed prior to scheduling a final home inspection**