

# SWIMMING POOL PERMIT APPLICATION

## FRANKLIN COUNTY BUILDING DEPARTMENT

34 Forbes Street, Suite 1, Apalachicola, Florida 32320

<https://www4.citizenserve.com/Portal/PortalController>

**Please note paper applications will have a longer processing time.**

**For a faster processing time please use the link above to apply via CitizenServe**

### **Property Owner Information:**

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number/ Email: \_\_\_\_\_

### **Property Information**

911 Address/Construction Location: \_\_\_\_\_

Parcel Identification Number: \_\_\_\_\_

Waterfront Property:  Gulf  Bay  Other: \_\_\_\_\_

**Gate Code (if located in Gated Community):** \_\_\_\_\_

### **Contractor Information:**

Contractor Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Contractor Mailing Address: \_\_\_\_\_

State License Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

PLEASE INITIAL INDICATING ALL REQUIRED DOCUMENTS ARE INCLUDED:

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

### **REQUIRED DOCUMENTS:**

_____ Application	_____ VE Zone Certificate – if applicable
_____ Recorded Notice of Commencement	_____ Notice to Swimming Pools Affidavit
_____ Owner Builder Affidavit	_____ Site Plan
	_____ Set of Plans

**Contract Cost:** \_\_\_\_\_

**Owner/Contractor Signature**

**Date**

### **NOTE TO APPLICANTS AND PERMIT HOLDERS:**

**VIOLATIONS OF THE TERMS AND CONDITIONS OF THIS PERMIT MAY WARRANT A STOP WORK ORDER OR REVOCATION OF THIS PERMIT. THIS PERMIT IS VALID FOR ONE YEAR FROM THE DATE OF ISSUANCE. CONSTRUCTION MUST COMMENCE WITHIN SIX MONTHS OF DATE ISSUED.**